

S-E-C-R-E-T

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UAPD+Sanitization
Inclines

13 November 1957

MEMORANDUM FOR: Members of Utilization Advisory Board

SUBJECT : Designation of Executive Secretary

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1. Effective 4 November 1957, [REDACTED] is designated Executive Secretary of the Utilization Advisory Board, vice [REDACTED] who has been reassigned.

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2. Correspondence for the Utilization Advisory Board may be addressed to [REDACTED] in Room 354, Administration Building, 2430 E Street, N. W. Either [REDACTED]

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[REDACTED] may sign for Utilization Advisory Board mail.

3. [REDACTED] can be reached by telephone on code 143, extension 3249.

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[REDACTED]

Chairman
Utilization Advisory Board

HANDLE VIA TALENT
CONTROL SYSTEM ONLY